

**MEMBERS OF THE PARISH COUNCIL
ARE SUMMONED TO ATTEND THE PARISH COUNCIL MEETING
ON TUESDAY 2 NOVEMBER 2021
AT PENDLETON VILLAGE HALL - COMMENCING 6.30PM**

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest
3. To approve as a correct record minutes of the Parish Council Meeting 7 September 2021
4. Public Participation Session
5. To consider the current vacancies and to appoint a representative to the Whalley, Wiswell and Barrow Joint Burial Committee
6. To discuss finance matters:
 - (a) To approve accounts 2021/22
 - (b) To authorise payments 2021/22
 - (c) To receive an update on 2020/21 Audit process
 - (d) To receive an update re CILCA qualification
 - (e) To receive details of any projects that will affect precept discussions in November 2021
7. To report on matters (if any) implemented under delegated powers
8. To receive an update re Parish Clerk's contract of employment and to approve the Grievance Procedure and Disciplinary Procedure.
9. To consider/action correspondence received since the last meeting
10. To receive reports from:
 - (a) Whalley, Wiswell and Barrow JBC
 - (b) Lancashire Association of Local Councils, Ribble Valley Branch
 - (c) Ribble Valley Borough Council Parish Liaison Committee
 - (d) Whalley Educational Foundation
11. To receive an update re Website and Website Accessibility
12. To review IT security and contingency for assets and system access
13. To consider the use of On-line access for bank account balances and transactions
14. To agree the transfer of archives to Lancashire County Council
15. To receive an update re the Freemasons/Vicarage Fold and consider any further action(including addition to definitive map – Vicarage Fold, By-Way Open to all traffic)

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16. To receive an update re highway matters and fault reports (including update re fault report W610250 Heritage Hedge Report – current status (received))
17. To receive a report on planning applications and planning matters
18. To receive an update re Greenacre, Whiteacre Lane
19. To receive an update re refurbishment of the telephone box and installation of a defibrillator
20. To discuss Fingerposts Closure (LCC)
21. To receive an update re flooding within the village (including email from a resident – drains)
22. To receive an update re Parish Council work in the Village
23. To receive an update re Public Rights of Way (PROW)
24. To receive an update re Pendle Hill Landscape Partnership Grant – Molly's Well
25. To receive an update re Lengthsman
26. To discuss and action Christmas arrangements
27. To receive an update re Lancashire Best Kept Village Competition 2021
28. To discuss/action arrangements re Remembrance Sunday 14 November 2021
29. To consider the production and distribution of the Parish Newsletter (Autumn/Winter)
30. To identify new items for the next Parish Council meeting
31. Date of next meeting – Tuesday 4 January 2022

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND
(Subject to Covid 19 regulations)

Acting Responsible Officer - Councillor Alan Scholfield, Chairman

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