



**PARISH COUNCIL MEETING  
TUESDAY 5 JANUARY 2021  
MEETING TO BE HELD VIA "ZOOM"  
COMMENCING 6.30PM**

**AGENDA**

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1. To receive apologies for absence
2. To receive declaration(s) of interest
3. To approve as a correct record the minutes of the meeting held on 3 November 2020 and 1 December 2020
4. To consider any matters arising
5. To receive, discuss and action further information received in respect of delegated powers
6. To receive and approve as a correct record the 2020/21 accounts to date and authorise payments
7. To consider and authorise payment/and or contribution of the following:
  - (a) membership of the Society of Local Council Clerks
  - (b) training via LALC for Parish Clerk
  - (c) Payment of CALC course/qualification for Parish Clerk
8. To receive an update re Asset Register
9. To discuss and action a contract of employment for the Parish Clerk and other procedures such as grievance and disciplinary procedures
10. To receive an update re General Works around the Village
11. To receive an update re registration of Coronation Garden
12. To receive an update re Website and Website Accessibility
13. To receive an update re Pendle Hill Landscape Fund - Molly's Well
14. To receive an update re Boundary Stone
15. To receive an update re Lengthsman
16. To receive an update re Public Rights of Way (PROW) and discuss/action Path Improvement Funding (PNFS)
17. To receive a report regarding planning applications relating to Wiswell and/or any unauthorised planning (planning schedule attached for information)
18. To receive reports from the following:
  - (a) Whalley, Wiswell & Barrow JBC
  - (b) Lancashire Association of Local Councils
  - (c) Parish Liaison Committee
  - (d) Whalley Education Foundation

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**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND (see note below)**

*(Due to Covid 19, the above meeting is being held via "Zoom". if any members of the public wish to attend this "virtual" meeting, please contact the Parish Clerk)*



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19. To receive a report re flooding within Wiswell
20. To discuss highway matters and progress with faults reported to LCC Highway Matters
21. To discuss LCC Potholes Campaign
22. To discuss Best Kept Village Competition 2021
23. To receive an update re the Freemasons/Vicarage Fold
24. To receive an update re PSPO
25. To consider publication of a Summer 2021 Newsletter
26. To receive an update re Archives
27. To discuss/take action re General correspondence received (schedule for information attached)
28. To discuss any other business
29. Date of Next Meeting Tuesday 2 March 2021

Lynne Olesinski  
Wiswell Parish Clerk

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*Ms Lynne Olesinski – Clerk to the Parish Council  
e-mail: [clerk@wiswellpc.org.uk](mailto:clerk@wiswellpc.org.uk) or 07763 882039*