



**MEETING OF THE PARISH COUNCIL
MONDAY 10 SEPTEMBER commencing 6.45PM
HELD AT
BARROW PRIMARY SCHOOL**

Present: Cllrs Mrs Maureen Robinson (Vice-Chairman), Mr Robert Thompson, Mrs Susan Stanley and Mr Steve Houghton.

In Attendance: Lynne Olesinski (Parish Clerk).

2018/07/057 To receive apologies for absence

These had been received from Cllr Alan Scholfield (Chairman) who was on leave. The Vice-Chairman took the Chair.

2018/07/058 To receive declarations of interest

Cllr Mrs Susan Stanley declared an interest in planning item 3/2018/0513 – 36 Pendleton Road, BB7 9DD (Minute 2018/07/069 below refers).

2018/07/059 To approve as a correct record the Minutes dated 14 May 2018

Subject to the deletion of the word "March" under Minute 2018/05/032 (iv) re Cheque 100868 (Clerk's salary) it was **RESOLVED** – to accept and sign the minutes of the above meeting.

2018/07/060 To approve as a correct record the 2018/19 accounts to date and authorise payments

(i) **RESOLVED** – the financial statements (previously circulated for consideration to the Councillors along with the up to date Barclays Bank Statement) were **APPROVED** as a correct record.

(ii) Purchase of Union Flag – (at this juncture it was agreed item 20 of the Agenda would be discussed). The Parish Clerk had circulated a quote from Harrisons to the Councillors for their consideration prior to the meeting). **RESOLVED** to accept the quote and purchase the flag at the price of £85.72.

(iii) The Parish Clerk noted that Cheque 100876 (March salary (which should have been paid along with the April salary) had, due to an oversight, not been authorised at the meeting in May (see also Minute 2018/07/059 above). **RESOLVED** to authorise payment in the sum of £169.83.

(iv) **RESOLVED** to authorise payment of the following:

CHEQUE NO	PAYEE	DETAILS	INVOICE/MINUTE REF	AMOUNT £
100873	AdamBCreative	On-site training re website		80.00
100874	Harrison	Union Jack Flag	Minute 2018/07/60 (ii)	85.72
100875	Lynne Olesinski	Salary May/June 2018, expenses, use of home and mileage		1118.44
100876	Lynne Olesinski	Salary March 2018, expenses, use of home and mileage	Minute 2018/07/60(iii)	169.83

2018/07/061 To receive an update on Insurance provisions (Asset Register)

The Clerk reported she had forwarded details of the Asset Register to the insurers but was awaiting a response. The Clerk would chase.

2018/07/062 To review the Financial Regulations, Risk Assessment and Standing Orders

The above had been circulated to the Councillors prior to the meeting. Following a brief discussion, it was **RESOLVED** the Clerk would obtain current versions of the above documents from LALC and report back to the next meeting.

2018/07/063 To review attendance at meetings of other bodies and report back to the Parish Council (Parish Liaison Committee, LALC and Whalley, Wiswell and Barrow JBC)

Reports from Cllr Susan Stanley (who had attended the PLC) and Lynne Olesinski (in her capacity as Registrar of WWBJBC) had been circulated prior to the meeting.

RESOLVED – to continue current procedure of producing brief reports prior to Parish meetings.

2018/07/064 To discuss various issues regarding highways and progress with faults reported to LCC

(i) The Vice-Chairman gave a brief report re “jetting” of Back Lane that had recently taken place by LCC. However, due to the hot weather, the Councillors were unsure as to whether or not the jetting had proved successful. It was agreed that photographs be taken (in inclement weather) and forwarded onto the LCC if the works had failed.

(ii) The Vice-Chairman noted that an officer from LCC would be attending the next Parish Liaison meeting to discuss the fault reporting system.

(iii) The Parish Clerk was instructed to write to the Police regarding the 50mph order seeking their assurance that this would be enforced.

2018/07/065 To receive an update re installation of a Defibrillator

The Parish Clerk noted that Barrow PC had reported that they had installed one Defibrillator located at Trafford Gardens. As no progress had been made in this regard (due to problems re an electricity supply), the item would be brought to the next meeting for further discussion.

2018/07/066 To receive a report re Works in the Village

(i) the Vice-Chairman read out a report/list received from the Chairman of works that had been carried out/on-going.

Following this, the Councillors formally thanked all the “helpers” involved.

(ii) Lengthsman Scheme - the Parish Clerk reported there was a surplus of £252.50 re Lengthsman’s duties. **RESOLVED** to authorise a contribution of £500 for 2018/19.

2018/07/067 To consider the recent grant application to RVBC under the Parish Grant Scheme for new highway signage and the renovation of fingerposts

The Parish Clerk reported that following the last meeting, she had contacted RVBC with a view to ascertaining the current position regarding the grant. Despite reminders, information had not been forthcoming. **RESOLVED** – the Parish Clerk to telephone the relevant officer. Cllr Thompson would also chase.

2018/07/068 To discuss consultation on Street Lighting Maintenance

The Chairman had circulated a report on 16 June 2018 to the Councillors regarding this item. The report was noted.

2018/07/069 To receive a report on planning applications relating to Wiswell

The Planning Schedule (circulated prior to the meeting), was considered. **RESOLVED** - to submit comments as follows:

APPLICATION NO	DETAILS	COMMENTS
3/2018/0537	Wiswell Brook Farm, Moorside Lane, BB7 9DB (resubmission of 3/2017/1188)	Re-state previous comments. This application, in the Parish Council's opinion, is not a self-build application but self-managed. It does not meet a required need for agriculture or forestry, low cost home or regeneration requirements for the village.
3/2018/0559	Springfield, Old Back Lane, BB7 9BS Application for the pruning of mature beech tree.	None.
3/2018/0552	Crabtree Cottage, Back Lane, BB7 9BU Application for the discharge of condition 4 (render removal) from planning permission 3/2018/0336.	None.
3/2018/0513	Woodcroft Cottage 36 Pendleton Road Wiswell BB7 9DD Demolition of existing conservatory and replacement with two storey extension to rear with flue for wood burning stove. Alterations to existing front door including new steps and extension of roof canopy.	The Parish Council objects most strongly to this application. The removal of the Conservatory and addition of a two-storey extension will substantially increase this small cottage which has already benefited from a large extension on the opposite elevation which has bedrooms, garage and entrance porch. The Parish Council has no objection as to the positioning of the entrance door.

2018/07/070 To receive a report re General Data Protection Regulation (GDPR)

RESOLVED – the Chairman (Cllr Alan Scholfield) be appointed the Data Protection Officer and the Parish Council to adopt the General Privacy Notice, Privacy Notice for Staff and Wiswell Privacy Policy as circulated to the Councillors prior to the meeting.

2018/07/071 To discuss Pendle Hill Landscape Partnership

No matters to report.

2018/07/072 To discuss Ethical Standards Consultation

The Parish Clerk noted that the consultation date had lapsed. However, it did appear to impact on the Code of Conduct. **RESOLVED** – the Parish Clerk to obtain current documentation in this regard and report back to the next meeting.

2018/07/073 To receive an update on FP1 and FP8

No matters to report, however, the Parish Clerk would request an update.

2018/07/074 To receive an update on registration of Coronation Gardens

The Registrar had obtained Office Copy Entries and plans in connection with the above. Following a brief discussion, it was **AGREED** Cllr Robert Thompson would liaise with the Chairman regarding the way forward.

2018/07/075 To receive an update on Lancashire Best Kept Village competition 2018

The Vice-Chairman delivered a brief report, following which, the Councillors thanked the ten people who turned up on tidy-up day, which was very much appreciated and the village looked immaculate after they had finished.

2018/07/076 To receive an update on the Parish Council Website

Cllr Robert Thompson was thanked for providing stunning photographs for the home page. With regard to the village fete, Cllr Thompson would provide a few photographs and the Chairman would be requested to prepare a "write up" for the website. The Parish Clerk would enquire of the website provider how many "hits" we had received.

2018/07/077 To confirm the issue of a Winter Parish Newsletter

Following a brief discussion, the Parish Clerk and Councillors fully supported the publication of the above and would endeavour to bring along contributions to the next meeting.

2018/07/078 To discuss any other business

(a) Moles at Coronation Garden – **RESOLVED** – the Parish Clerk would write to the owner of the land regarding the infestation on adjoining land.

(b) Village Fete – the Councillors thanked Cllrs Thompson, Stanley and Mrs Jenny Scholfield for all their hard work which resulted in a great success.

(b) Lancashire Combined Watch Forum – the Vice-Chairman gave a brief report on this matter. **RESOLVED** - the Vice-Chairman would take the details sent by Mr Shorter from Sabden Parish Council to Mr Nigel Bentley, Neighbourhood Watch co-ordinator for his comments and report back.

2018/07/079 To confirm the date of the next meeting

This had been agreed as the 3 September 2018. However, Barrow School could not accommodate this date. **AGREED** - the next meeting would be held on 10 September 2018.

The Vice-Chairman thanked everyone for attending and closed the meeting at 8.25pm

SIGNED.....

DATED.....