



[Wiswell Shay Cross](#)

**MEETING OF THE PARISH COUNCIL
MONDAY 2 SEPTEMBER 2019 6.30PM
BARROW PRIMARY SCHOOL**

Present: Cllrs Mr Alan Scholfield (Chairman), Mr Robert Thompson and Mrs Susan Stanley.

In Attendance: Lynne Olesinski (Parish Clerk) and Ms Jayne Ashe (Community Engagement Officer, Pendle Hill Landscape Partnership).

2019/09/001 Apologies for absence

Cllrs Mrs M Robinson (Vice-Chairman) and Mr S Houghton.

2019/09/002 Declarations of Interest

Cllr Mr R Thompson declared an interest in the presentation that was being given by Ms Jayne Ashe.

2019/09/003 Presentation by Ms Jayne Ashe (Community Engagement Officer - Pendle Hill Landscape Partnership)

Ms Ashe had been invited by the Parish Council to give a presentation on the above and in particular, information was sought as to the availability of grants. An information sheet regarding grants was handed out followed by a brief overview of the PHLP. Questions were raised about what type of grants would be available. The refurbishment of "Molly's Well", Moor Lane, was considered and Ms Ashe was of the opinion this would probably fall within grant funding. An application form in this regard would be sent to the Parish Clerk for completion. It was hoped the application could be submitted for consideration by the grants panel in Spring 2020, failing that, it would be considered in September 2020. The Chairman and Cllr Mr R Thompson would prepare the necessary documents to accompany the application.

At this juncture, following the Parish Council's thanks, Ms Ashe left the meeting.

2019/09/004 To approve the Minutes 13 May 2019

RESOLVED – the minutes dated 1 July 2019 were approved and signed as a correct record.

2019/09/005 Matters arising

The Parish Clerk reported as follows:

(i) Bins at Vicarage Fold – concerns had been raised by people within the village regarding the siting of the bins. The Chairman would draft a response and forward to the Clerk for onward transmission to RVBC.

(ii) Dog Fouling – the Clerk had contacted RVBC regarding the relocation of the bin located at bottom of Moor Lane and RVBC had responded noting they could not locate this on their mapping system. The Clerk had emailed the Chairman requesting he contact the officer concerned direct to clarify the situation.

2019/09/006 Financial Matters

- (i) **To approve the current 2019/20 accounts** - the current 2019/20 accounts, together with the current Bank Statement, (circulated prior to the meeting) were **RESOLVED** approved as a correct record and signed by the Chairman.
- (ii) **To authorise the following payment(s):**

CHEQUE NO	PAYEE	DETAILS	INVOICE/MINUTE REF	AMOUNT £
100903	Lynne Olesinski	Salary and expenses (July 2019)		231.55
100904	Lynne Olesinski	Salary and expenses (August 2019)		222.41
100905	Anzo Tech Limited	Office 365 Subscription, Support and domain renewal	Invoice 542	368.15
100906	Whalley, Wiswell and Barrow JBC	Levy 2019-20		74.00

- (iii) **Concurrent functions grant 2019/20** – the Clerk reported the grant had been applied for and payment would be forthcoming quite soon.
- (iv) **Ribble Valley In Bloom Grant** – the Clerk reported that she had received confirmation from RVBC that they would be prepared to contribute £200 toward the £400 extensive bulb planting.

2019/09/007 Annual Review of Parish Council Policy Documents

The above (Standing Orders, Financial Regulations, Complaints Procedure, Equal Opportunities Policy, Risk Management Register, Code of Conduct, Model Publication Scheme, Asset Register and GDPR Privacy Policies, having been emailed to the members for consideration prior to the meeting) were **APPROVED**.

2019/09/008 Report(s) from various bodies (WWBJBC, LALC, PLC, RVVA)

- (i) WWBJBC – the Parish Clerk, in her capacity as Registrar, gave a brief report regarding the new memorial garden and noted that the Memorial Safety Inspection was to take place in September 2019.
- (ii) LALC – No items to report.
- (iii) PLC – no items to report.
- (iv) RVVA – No items to report.

2019/09/009 Works in the Village

(i) Telephone Box - Works regarding the telephone box were ongoing and further, donations had been received from Mr Wright in regard to paint and £20 (which had been

credited to Wiswell PC bank account), from Mr Eddleston. The Clerk would write letters of thanks to those concerned.

(ii) Boundary Stone at Wiswell Shay – Cllr Thompson noted that this would be completed next Spring.

2019/09/010 Report regarding the WEF

Following the nomination of Jonathan Strong to the above, the members instructed the Clerk to invite him to the next Parish Council meeting in order to give an update.

2019/09/011 Planning Matters

The Planning Schedule (having been circulated to the members prior to the meeting) was noted.

2019/09/012 Highway matters, progress with fault report and correspondence

The Chairman noted that routine Fault Reports that were reported to LCC appeared to be dealt with quickly and efficiently. However, the grass triangle at Cunliffe Lane continued to be a problem with lorries causing damage and the situation would be monitored closely.

2019/09/013 Report regarding the installation of a Defibrillator

The Clerk reported she had received the contract from BT (which had been circulated to the members prior to the meeting, together with her comments). The process of obtaining the BT recommended defibrillator would be established.

2019/09/014 Highway signage and the renovation of fingerposts

The Clerk reported that £750 had been credited by RVBC to the Council's bank account regarding the works to the fingerposts at Cunliffe Lane/Old Back Lane.

2019/09/015 Registration of Coronation Garden

The Clerk would endeavour to apply for Possessory title and report back to the next meeting.

2019/09/016 Lancashire Best Kept Village Competition 2019

The Parish Council had been notified that Wiswell was in the final five.

2019/09/017 Winter Newsletter 2019

The Parish Clerk had prepared a draft Newsletter. The Parish Clerk would meet with the Chairman to finalise the document end October.

2019/09/018 Remembrance Sunday 10 November 2019

The Parish Clerk would make the necessary arrangements and order a wreath.

2019/09/019 Volunteer Roles for the Parish Council

Correspondence in connection with the above had been circulated to the members prior to the meeting which had been noted.

2019/09/020 Historic Rights of Way

As Minute 2019/09/021 above.

2019/09/021 Carol Singing/Christmas Arrangements

Following further discussions, the Chairman suggested that if funds could be provided by villagers, the final decision for Christmas 2019 (Minute 2018/11/123(ii) refers), could be reconsidered at the next meeting. Carol singing would take place on Wednesday 18 December 2019.

2019/09/022 Any other business

None.

2019/09/023 Date of next meeting

Monday 4 November 2019 commencing at 6.30pm.

The Chairman thanked everyone for attending and closed the meeting at 8pm.

SIGNED.....

DATED.....