



**MEETING OF THE PARISH COUNCIL  
MONDAY 4 MARCH 2019 6.45PM  
HELD AT  
BARROW PRIMARY SCHOOL**

---

**Present:** Cllrs Mr Alan Scholfield (Chairman), Mr Robert Thompson, Mrs Susan Stanley and Mr Steve Houghton.

**In Attendance:** Lynne Olesinski (Parish Clerk).

**2019/03/001 Apologies for absence**

Apologies had been received from Cllr Mrs Maureen Robinson (Vice-Chairman).

**2019/03/002 To approve the minutes of the meeting 7 January 2019**

**RESOLVED** – the minutes dated 7 January 2019 were approved and signed as a correct record.

**2019/03/003 Matters arising**

None.

**2019/03/004 To approve the 2018/19 accounts to date and authorise payment**

(a) the Financial Statements, together with the current Bank Statement, (circulated prior to the meeting), were **RESOLVED** approved as a correct record and signed by the Chairman.

(b) **RESOLVED** – to authorise payment of the following account(s):

<b>CHEQUE NO</b>	<b>PAYEE</b>	<b>DETAILS</b>	<b>INVOICE/MINUTE REF</b>	<b>AMOUNT £</b>
100885	Lynne Olesinski	Salary and expenses (January/February 2019)	Cheque No	335.98

**2019/03/005 To approve the Clerk's salary scale in line with NALC guidelines**

**RESOLVED** – Salary Scale Point 20 (£10.301 per hour) - effective 1 April 2019.

**2019/03/006 To receive a report regarding Transparency Code for Smaller Authorities**

**RESOLVED** – the Code, having been reviewed by the Councillors prior to the meeting, be signed off for the next 12 months, following which the Code would be reviewed.

**2019/03/007 To review attendance at meetings of other bodies**

- (i) Parish Liaison Committee – Cllr Mrs Stanley had circulated a brief report of the meeting dated 31 January 2019 to the Councillors prior to the meeting. The next meeting was to take place on the 4 April 2019. Cllr Mr Houghton would attend the meeting in place of the Chairman.
- (ii) LALC – Cllr Mrs Stanley had circulated a brief report of the meeting dated 9 January 2019 to the Councillors prior to the meeting.
- (iii) Whalley, Wiswell and Barrow JBC –The Parish Clerk in her capacity as Registrar had circulated a brief report to the Councillors prior to the meeting.

The above reports were noted.

**2019/03/008 To discuss highway matters, progress with fault reports and correspondence**

- (i) Pedestrian Footpath, Wiswell Lane – the Chairman had discussed the lack of a footpath on Wiswell Lane, (below the A671), with a resident of Bennetts Close who confirmed residents had written to LCC requesting a footpath. The response indicated low priority and lack of funds.
- (ii) Fault Report Schedule – the Chairman had liaised with the Clerk and the report had been updated and circulated.
- (iii) LCC Rights of Way – Cllr Thompson reported the light at the bottom of Leys Close had once again failed. **RESOLVED** – the Chairman to report the fault again emphasising the repeated failure of this lamp.
- (iv) LCC Heritage Heads – **RESOLVED** – the Chairman to draft a query in respect of the upgrading to LED white lights and forward to the Clerk for onward transmission.
- (v) Wiswell Shay/Wiswell Lane/A671 Footpath – members considered the increasing difficulty for pedestrian crossing the A671 and the lack of any measures to assist at this dangerous junction. It was noted that an application for the next phase of Lawtonsteads was under consideration by RVBC and would include a new signalled junction on the A671. It was hoped that Section 106 arrangements would alleviate the situation.
- (vi) FP1/8 – the Clerk noted, despite contacting Sandra Silk (Forest of Bowland AONB) and Sarah Dornan (LCC) for an update in the connection with mountain bikes utilising these footpaths, none had been forthcoming. The Clerk would chase.
- (vii) Sweeping of Old Back Lane – **RESOLVED** – the Clerk to write to Mark Beveridge of RVBC requesting information as to when sweeping took place in this area.
- (viii) Grass Triangle, Cunliffe Lane – Cllr Thompson reported that the posts had been damaged again. A brief discussion ensued as to cost of re-erecting posts. However, permission from LCC would be sought prior to any works commencing. **RESOLVED** – the Chairman to draft suitable words and thereafter forward to the Clerk for onward transmission.
- (ix) Gate at Whiteacre Lane – this is being dealt with internally by LCC (PROW). **RESOLVED** to place this item in abeyance unless anything changed on site.
- (x) Bins at Vicarage Fold – **RESOLVED** wait until extended kitchen is operational. In the meantime, the Councillors would monitor.

- (xi) LCC selective cutting – the Clerk had contacted highways but had not yet received a response. The Clerk would chase.

**2019/03/009 To receive an update regarding installation of a Defibrillator**

CLlr Mrs Stanley queried resolutions made by the Committee (Minutes 2018/11/113 and 2019/01/007 refer) in connection with the Defibrillator as to why the Chairman had instructed the Clerk not to write to British Telecom. The Chairman explained that this was due to the fact they had amended their Policy.

**2019/03/010 To receive a report regarding works in the village**

- (i) Schedule of Works – the Chairman would produce a list of works required and circulate to the Councillors.
- (ii) CLlr Thompson would provide a price regarding posts (Cunliffe Lane/Old Back Lane) by 1 May 2019 in case LCC Highways are unable to proceed with bollards or similar.
- (iii) The Chairman advised that work was required on the benches in Coronation Garden, Whiteacre Lane and Pendleton Road to bring them up to a good standard, together with repainting of the telephone kiosk. **RESOLVED** – Expenditure up to £350.00 was approved for cleaner, paint and timber.
- (iv) Boundary Stone – CLlr Thompson reported this would be completed before 1 May 2019.

**2019/03/011 To receive a report regarding renovation of fingerposts**

Boundary Stone at Wiswell Shay - **RESOLVED** – the Clerk to write to Duncan Armstrong for works carried out so far at Cunliffe Lane and to encourage him to forward an invoice. She would also ask him for his programme of work and to confirm the commencement of work at Wiswell Shay when he has completed Cunliffe Lane.

**2019/03/012 To receive an update regarding the provision of a grant in respect of concurrent functions**

Following the resolution (Minute 2019/01/010 refers) the Clerk reported that she had been advised by RVBC that she had applied for incorrect funding in respect of the above grant. She had now resolved the situation and had forwarded the necessary paperwork to RVBC and was awaiting their response regarding figures. The Clerk would report back as soon as she had something substantive to report.

**2019/03/13 To discuss the application of Grant(s) via RVBC in respect of Ribble Valley In Bloom**

**RESOLVED** – the Chairman, Vice-Chairman and Clerk to meet in order to apply for the above grant.

**2019/03/014 To receive a report regarding planning applications**

The Planning Schedule (circulated prior to the meeting), was considered.

**2019/03/015 To receive an update regarding Pendle Hill Landscape Partnership**

CLlr Thompson had made enquiries as to grants. However, the next round would not be until September 2019. The Clerk would obtain relevant application forms nearer the time.

**2019/03/016 To receive an update regarding registration of Coronation Garden**

Cllr Thompson would have plans prepared prior to 1 May 2019.

**2019/03/017 To receive an update regarding the Best Kept Village Competition 2019**

**RESOLVED** – a meeting to be arranged between the Clerk, Chairman and Vice-Chairman with a view to submitting the application form and making arrangements for working parties in the village.

**2019/03/018 To receive an update regarding the Parish Council Website**

The Parish Clerk reported 64 “hits” had been made in respect of the above.

**2019/03/019 To receive an update regarding the Summer Newsletter 2019**

The Parish Clerk had circulated a draft Newsletter to the Councillors prior to the meeting. A meeting would be arranged between the Chairman, Vice-Chairman and Clerk to finalise the Newsletter.

**2019/03/020 To discuss any other business**

- (i) Christmas Lights – the Clerk had obtained an application form regarding this item in case it is necessary to seek funds to replace any of lights before Christmas 2019.
- (ii) Parish Council Meetings - Following discussions, it was **RESOLVED** future meetings to commence at 6.30pm.
- (iii) Elections 2019 – the Clerk to contact Diane Rice for details.

**2019/03/021 Date of next meeting**

Monday 13 May 2019 commencing at 6.30pm (to include AGM followed by ordinary meeting).

The Chairman thanked everyone for attending and closed the meeting at 7.55pm.

SIGNED.....

DATED.....